



MAR SLEEVA COLLEGE OF ARTS AND SCIENCE

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Affiliated to MG University Kottayam, U O No.4023/12/AC A VII

OUTREACH CELL POLICY

Vision

To foster socially responsible citizens through community engagement, education, and service.

Mission

To empower students, faculty, and staff to address socio-economic realities and promote holistic development.

Objectives

1. Sensitize students to local community issues and practices.
2. Inculcate responsible citizenship and social awareness.
3. Foster reciprocal learning and service through community extension activities.

Operational Guidelines

1. **Outreach Cell** coordinates extension activities.
2. Information dissemination through notices and Department Heads.
3. Community engagement recognized as on-duty service.
4. Networking through NSS, NCC, Clubs, Cells, Associations, MSW Department, Faculty expertise, MOUs, and various Departments.
5. Pre-engagement training for students.
6. Quality facilities provision for meaningful participation.
7. Faculty monitoring and evaluation.
8. Students engaged in outreach activities must demonstrate respectful and professional behavior on-campus and off-campus.
9. Students must obtain parental consent, inform their faculty, and notify their Department Head before participating in community work.

Thrust Areas

1. Health and Hygiene
2. Schools and educational institutions
3. Orphanages & Old Age Homes
4. Palliative Care Units
5. Waste Management
6. Energy Conservation
7. Organic Farming
8. Computer Literacy
9. Skill Development
10. Women Empowerment
11. Civic Consciousness
12. Interpersonal Skills
13. Cyber Security
14. Legal Awareness

Implementation and Review

1. Outreach Cell oversees policy implementation.
2. Annual review and assessment of outreach activities.
3. Feedback mechanisms for students, faculty, and community partners.

Responsibilities

1. Principal: Overall oversight.
2. Outreach Cell: Coordination and implementation.
3. Faculty/Staff: Program development, training, and monitoring.
4. Students: Active participation and engagement.



Dr. JOSHY VARGHESE MA, B.Ed, Ph.D
PRINCIPAL
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